



OFFICE OF THE REGISTRAR
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
AN INSTITUTE OF NATIONAL IMPORTANCE
(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No. *RMS/557/25*
Date: *14/11/2025*

Notice

This is for information to all the faculty members of IEST, Shibpur that who are yet to submit their 'Nomination Papers' along with 'Family Declarations', are requested to submit the same at the earliest. The prescribed Forms are available from the Faculty Establishment Cell, Office of the Registrar and Institute website as well.

The faculty members are hereby requested to vet their service books at the following dates as mentioned below against each Department/Schools/Centers at the Office of the Registrar, Establishment Section, IEST, Shibpur.

Sl.N o.	Department/School/Center	Dates (From 11.00 am to 1.00 pm)
1	AEROSPACE ENGG. & APPLIED MECHANICS, ARCHITECTURE & PLANNING	17.11.2025 & 18.11.2025
2	CIVIL ENGG., EARTH SCIENCES	19.11.2025 & 20.11.2025,
3	COMPUTER SC. & TECHNOLOGY, ELECTRONICS & TELECOMMUNICATION ENGG.	24.11.2025 & 25.11.2025
4	ELECTRICAL ENGG., HRM, HUMANITIES & SOCIAL SC.	26.11.2025 & 27.11.2025
5	INFORMATION TECHNOLOGY, METALLURGY & MATERIALS ENGG.	28.11.2025 & 01.12..2025,
6	MECHANICAL ENGG., MINING ENGG.	02.12.2025 & 03.12.2025
7	PHYSICS, SOCSAT, SOMR, SAMGESS, VLSI, SUPDT. of WORKSHOP	04.12..2025 & 05.12.2025
8	CHEMISTRY, MATHEMATICS, OFFICERS of LIBRARY	08.12.2025 & 09.12.2025

This is issued with the concurrence of the competent authority.

[Signature]
12.11.2024
(Alok Kumar Mitra)
Dy. Registrar (Establ.-I)

Copy to:

1. All Deans/Associate Deans
2. All Head of the Departments/Schools/ Centers
3. All Officers
4. The PS to the Director
5. The PS to the Registrar
6. The In-Charge Record (for guard file)
7. Institute Website

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